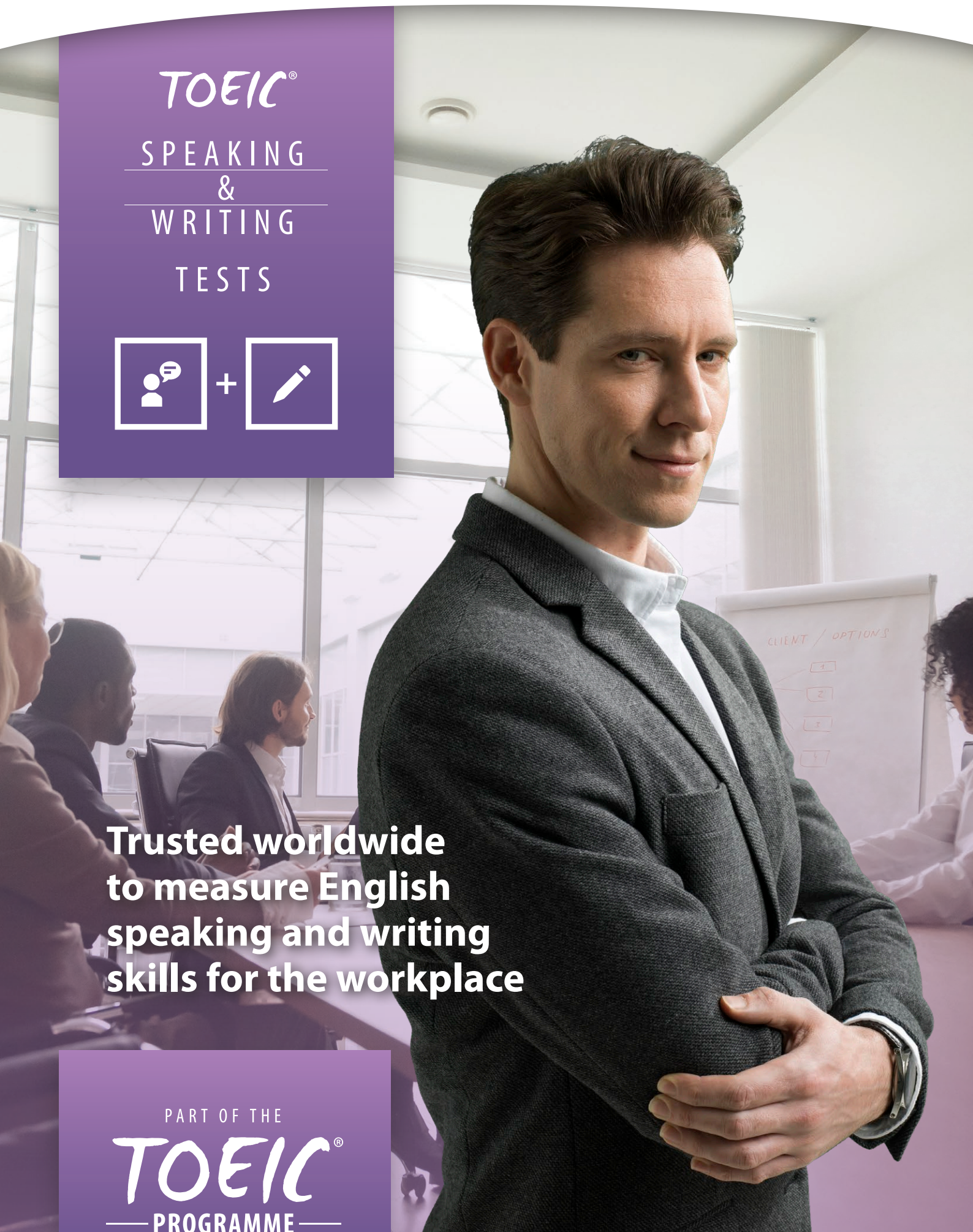


TOEIC®
SPEAKING
&
WRITING
TESTS



**Trusted worldwide
to measure English
speaking and writing
skills for the workplace**

PART OF THE
TOEIC®
PROGRAMME



TOEIC®

SPEAKING & WRITING TESTS

Trusted Worldwide to Accurately Assess
Workplace English Speaking and Writing Skills



Why use the TOEIC® Speaking and Writing tests?

The TOEIC® Speaking and Writing tests enable organisations to objectively measure and compare English-language communication skills. Score reports provide detailed feedback on a test taker's ability to be understood by native and non-native speakers, participate in workplace conversations, write emails and express opinions in English.

SCORES WITH MEANING

A rigorous scoring process using qualified human raters ensures that the TOEIC Speaking and Writing tests deliver accurate and reliable results. Each individual test is scored by multiple raters for fairness, and raters are constantly monitored for consistency. This comprehensive approach provides a level of accuracy and objectivity that surpasses traditional one-on-one interviews, helping organisations make more informed evaluations of English proficiency.



Score reports provide reliable, consistent data to inform decision making in these key areas:

- ✓ Screening and selection
- ✓ Placement and advancement
- ✓ English-programme entrance and exit requirements



LG GROUP®

The TOEIC Speaking test is
very helpful for assessment
of employee fluency in
English in real business.

Sang Hak Kim,
Deputy General Manager

TEST FORMAT AND CONTENT

The TOEIC Speaking and Writing tests are designed to assess language skills that are used in daily life and the workplace, from telephone conversations and presentations to email writing and correspondence. There are two separate tests, one for speaking and one for writing. Test questions are based on up-to-date, real-world workplace scenarios.

TOEIC® SPEAKING TEST



THE TOEIC SPEAKING TEST

Test takers answer 11 questions that measure various aspects of a test taker's speaking ability. For each question, test takers are given specific directions, including the time allowed for preparing and speaking their response.

- Questions 1-2:** Read a text aloud
- Question 3:** Describe a picture
- Questions 4-6:** Respond to questions
- Questions 7-9:** Respond to questions using information provided
- Question 10:** Propose a solution
- Question 11:** Express an opinion

Total time: 20 minutes

TOEIC® WRITING TEST



THE TOEIC WRITING TEST

Test takers answer 8 questions that measure different aspects of their writing ability. For each type of question, test takers are given specific directions, including the time allowed for writing their response.

- Questions 1-5:** Write a sentence based on a picture
- Questions 6-7:** Respond to a written request
- Question 8:** Write an opinion essay

Total time: 60 minutes

TAKING THE TESTS

The TOEIC Speaking and Writing tests are offered as an institutional programme and a public programme.

INSTITUTIONAL PROGRAMME

- ✓ Tests are delivered at the organisation's location
- ✓ Computer-delivered administration
- ✓ Organisation receives score reports valid within the organisation

PUBLIC PROGRAMME

- ✓ Tests are delivered at a public testing centre
- ✓ Computer-delivered administration
- ✓ Test taker receives an official score certificate with worldwide portability

RESOURCES

TEACHING & LEARNING

The TOEIC programme offers a number of test preparation resources designed to help test takers do their best.



PROPELL® TEACHER WORKSHOPS

Propell® Teacher Workshops provide English-language teachers and corporate trainers with instructional techniques that help them prepare test takers for the TOEIC Speaking and Writing tests. These hands-on, interactive sessions are led by ETS-approved facilitators. Workshop participants have the opportunity to network with peers, enhance their teaching and curriculum development skills and obtain valuable professional development credentials.

ADDITIONAL RESOURCES

A variety of test preparation resources, sample test questions, handbooks and other informative publications are available on our website, ets.org/toEIC/organisations.



About the *TOEIC*[®] Programme

The TOEIC programme offers a series of assessments designed to measure and support English-language proficiency across all four communication skills – listening, reading, speaking and writing – and a range of proficiency levels. The TOEIC tests are the most widely used around the world and set the standard for assessing English-language communication skills needed in the workplace. Organisations of all kinds trust TOEIC scores to inform the decisions that matter.



40 Years



*14,000
Organisations*



160 Countries

When taken with the TOEIC Listening and Reading test, the TOEIC Speaking and Writing tests provide a more accurate picture of a test taker's English-language proficiency.

For more than 40 years as an industry leader, the *TOEIC*® programme has set the global standard for assessing English-language communication skills needed in the workplace and everyday life. The TOEIC assessments are the most widely used around the world with 14,000+ organisations across more than 160 countries trusting TOEIC scores to inform the decisions that matter.

At non-profit ETS, our mission is to help advance quality and equity in education by providing fair and valid assessments, research and related services. Our products and services measure knowledge and skills, promote learning and performance, and support education and professional development for all people worldwide.

For more information, contact your local
ETS Preferred Network office:

 TOEIC Tests   ETS Global

www.etsglobal.org

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GLOBAL

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